



**Walk East Norfolk**

Walking for fun and fitness

## **MINUTES OF THE ANNUAL GENERAL MEETING HELD 6th JUNE, 2019**

### **Present**

There were 20 members present

#### **1. Welcome**

The Chairman welcomed all 20 members to the AGM. and explained the purpose of the meeting.

#### **2. Apologies**

Appreciation was given for apologies received.

#### **3. Minutes of the Meeting held 7th June, 2018**

The minutes of the Annual General Meeting held 7th June, 2018 were proposed and seconded and confirmed by the members present and signed by the Chairman.

#### **4. Matters Arising**

Active Norfolk appeared to be very quiet and little has been heard from them.

#### **5. Report by Chairman**

Jerry Walker expanded on his final report as Chairman. This had been previously circulated. There were no questions raised or comments made.

#### **6. Report by Finance Officer**

The Finance Officer went through the report and audited accounts. Again there were no questions or comments raised.

#### **7. Acceptance of Reports**

Acceptance of both reports was proposed and seconded and unanimously accepted by the members present.

#### **8. Members submissions**

No items were submitted.

#### **9. Amendments to the Constitution**

The following two amendments to the Constitution were proposed, seconded and unanimously agreed by the members present.

## **MEMBERSHIP**

The following be added:

- (viii) The Committee reserves the right to bestow a position of Honorary Membership upon any member who has continued to be supportive of the group, the committee and the Aims and Objectives of Walk East Norfolk but who, for various reasons, reaches a point where they feel unable to maintain a full and active membership.
- (ix) Honorary members will be invited to join the group's social activities and the occasional walk if they wish to do so. They will remain on Walk East Norfolk's contact list, unless they request their details to be deleted, to enable contact relating to social activities etc. All details held will be kept in accordance with GDPR rules.'

## **DUTIES OF OFFICERS**

To Amend The Duties of the Treasurer to include the Duties of the Membership Secretary as follows:

The Duties of the Treasurer are to

- (i) Open a suitable bank account and be one of the signatories.
- (ii) Supervise the financial affairs of the group.
- (iii) Keep proper accounts to show all income and expenditure accrued by the Group.
- (iv) Present a Treasurers report at Committee meetings.
- (v) Prepare a final income and expenditure statement and ensure that an audit of the Accounts has been carried out by a suitable person, for presentation to the Annual General Meeting.
- (vi) Collect membership applications and fees on behalf of the Group.
- (vii) To maintain an up to date record of membership with relevant contact details.
- (viii) To liaise with the General Secretary and ensure they are in possession of a current membership list.”

### **10. Election of Officers**

As Jerry Walker had indicated his intention to resign the post of Chairman and leave the group to enable him to undertake other things he had been longing to do as well as give more time to his family it left the post to be filled. The General Secretary proposed David Gibson-Brown as the new Chairman and this was seconded by David Watson and unanimously approved by the members. Other officer posts were proposed, seconded and agreed as follows:

General Secretary - Frank Horner; Treasurer & Membership Secretary - Lyn Watson; Walks Co-Ordinator - Peter Leck

David Gibson-Brown thanked Jerry for all the hard work he had put into undertaking the formation of the Walking Group from its inception and ensuring such a smooth transition. He had worked extremely hard to encourage an increase in the membership and maintain the enthusiasm members had for the group. In response Jerry wanted to thank Melita for all the support she had given him and for the hard work she too had given the group.

**11. Election of Committee members**

Jane Bekker, Liz Hudson, Beryl Leck, John McNelley, Julia McNelley, Brian Smethurst, David Watson and Tim Wyles were all re-elected leaving three vacancies to be filled. It was proposed Vida Armstrong, Penny Bailey and Francis Kinge be elected. These were seconded and unanimously agreed.

**12. Income from Raffles**

It was suggested that income received from our raffles should be donated to local charities. After discussion the members present accepted this proposal. Discussion then took place as to which charity should be supported in the current year. The recommendation for the East Anglian Aid Ambulance Trust was unanimously approved.

**12. Any Other Business**

It was asked if the website could clearly state the Walk East Norfolk is an “independent Group and not supported by any County/District Councils”. This would ensure we were not in receipt of any public funding.

The Chairman expressed his thanks to all those who have helped to ensure the smooth running of the Walking Group.

Chairman \_\_\_\_\_

Date: 11th June, 2020